

Thank you for your interest in the Apple Valley Village PBID Aesthetic and Rehabilitation Grant Program. ("ARGP") The Apple Valley Village PBID has made funds available in order to offer a property owner a grant of up to 50% of the value of their paid assessment for one year to improve the aesthetics of their property.

GOALS OF THE ARGP:

To improve the look of The Village area;

To prevent blight in the business area of The Village;

To improve the structural integrity of The Village Buildings and to improve the marketing capability of The Village.

ELIGIBLE LOCATIONS:

The program is available to the property owners of all buildings within the geographic limits of the Apple Valley Village PBID.

OTHER CRITERIA:

The Applicant(s) must have fee simple title. Further, the Applicant(s) should be current on their property taxes.

ELIGIBLE REHABILITATION:

Participants will be required to first provide improvement information and/or plans for improvement. Listed below are the improvements eligible for a grant:

1. Repair/replace sidewalks, walkways, steps and fences
2. Repair/replace windows and doors (Exterior)
3. Repair/replace exterior trim
4. Repair walls and wall coverings (Exterior)
5. Painting Exterior
6. Site work (i.e., Parking Lots and Landscape improvements)

Funds MAY NOT be used on the following items:

1. Interior Improvements
2. Weatherization/energy conservation
3. Repairs addressing code violations or other health and safety items
4. Access improvements for disabled
5. Repair/replace/add gutters or down spouts
6. Foundation/structural repair
7. New roof or roof repair
8. Sheds
9. Patio Additions
10. Construction or elimination of garages

11. Greenhouses

The Apple Valley Village PBID is available to assist you in the application process. If you need assistance with your application, or would like additional information on the ARGP, please call (760) 810-9856.

REQUIRED ELIGIBILITY DOCUMENTATION

The following documents are required to determine eligibility. Please attach copies of all requested documents to your application.

1. Deed showing you are the property owner
2. Current paid property tax bill
3. Application and pictures of area to be improved
4. Estimates from at least three (3) licensed contractors
5. Additional documentation may be required.

PROGRAM PROCEDURES

Initial Application

- a. Following submittal of the Application and required documentation, the Board will review the application and determine preliminary program eligibility. Such review may include a site visit.
- b. Following review of the Application and verification of available funding, the Board may contact the applicant to discuss any issues and then issue a Preliminary Notice of Program Eligibility ("Notice") that will include information about the project submittal requirements.

Improvements

- a. Following issuance of the Notice, the Applicant must secure any and all permits which may be required by the Town of Apple Valley or any other governmental agency required by such construction and shall schedule all necessary inspections which may be required by the Town or any other governmental agency.
- b. Applicant must then enter into agreement with the contractor(s) for the completion of the specified eligible improvements. Applicant is solely responsible for the payment of services rendered on said project.
- c. Applicant must complete the eligible improvements within six months of the application approval unless otherwise approved in writing by the Board. In the event the improvements are not completed within six months, the Board reserves the right to withdraw its approval of the Application without any liability to the Applicant and to dedicate the funds elsewhere.

- d. The eligible improvements shall comply with all applicable building code, land use and planning laws, design guidelines and rules and regulations of each governmental agency acting in proper exercise of their respective jurisdictions, including without limitation, departments, staff, boards, and commissions of the Town of Apple Valley.

Failure to Follow ARGP Procedures

If the ARGP procedures set forth in these Guidelines are not complied with, the Application will be denied and the Application and improvements will not be eligible for or receive the grant.

Receipt of Benefit

- a. Once the eligible improvements have been completed, Applicant shall submit associated receipts and/or invoices to the Board showing that the contractor(s) have been paid in full.
- b. After reviewing receipts and/or invoices for the eligible improvements for accuracy and reasonableness, the Board may inspect the eligible improvements.
- c. Upon verification that the eligible improvements have been completed according to the application, final budget and specifications, the Board will, within 30 days of verification, disburse funds to the Applicant.